

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
SPECIAL MEETING
Minutes of November 20, 2013**

- I. ROLL CALL.** Chair Dennis Donahue (absent), Village Trustees Kevin T. Beal, K. David Maxwell, and James R. Wilson. Also present were Acting Village Manager Stephen Fitzhugh, John Quinn III (Town Selectman), Chris Bradley (Town Selectman), and Terry Lackey.

The meeting was called to order at 7:07 p.m.

- II. PUBLIC PARTICIPATION:** None.

III. DISCUSSION

- a. TRANSCO Stock Purchase Authorization.** Motion by Trustee Maxwell, seconded by Trustee Wilson, to authorize the TRANSCO stock purchase assignment to VELCO as recommended by Manager Fitzhugh. **Motion passed 3-0-0.**
- b. Proposed Stormwater Mitigation Structure Maintenance.** Motion by Trustee Wilson, seconded by Trustee Maxwell, to authorize Manager Fitzhugh to send a letter to the Central Vermont Regional Planning Commission confirming that the Village would provide input into any final design and installation of these structures and would be responsible for the operation and maintenance of the practice over the lifetime of any structure in its right of way. **Motion passed 3-0-0.**
- c. Proposed Sale of Former Police Station (52 East Street).** The Village Trustees discussed the options for this sale (such as advertising for sealed bids or holding a formal auction) as possible mechanisms for conducting this sale. The Board members will discuss this matter further at their next regular meeting (11/26/13).

- IV. PUBLIC PARTICIPATION: Non-agenda items.** There was none.

- V. EXECUTIVE SESSION:** Motion by Trustee Wilson, seconded by Trustee Beal, to go into executive session, in accordance with [1 VSA 313 (a)(1)], in order to discuss a legal matter with Manager Fitzhugh present. **Motion passed 3-0-0.**

The Board went into executive session at 7:35 p.m.

Motion by Trustee Wilson, seconded by Trustee Beal, come out of executive session. **Motion passed 3-0-0.**

The Board came out of executive session at 7:50 p.m. No action was taken.

- VI. ADJOURNMENT.** Motion by Trustee Beal, seconded by Trustee Wilson, to adjourn. **Motion passed 3-0-0.**

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Stephen Fitzhugh

Stephen Fitzhugh, Acting Clerk

These minutes are subject to approval at the next regular meeting.